

**ANDHRA PRADESH URBAN WATER SUPPLY AND SEPTAGE MANAGEMENT
IMPROVEMENT PROJECT.**

O/o PROJECT DIRECTOR

REQUEST FOR QUOTATIONS

FOR SELECTION OF AGENCY TO SUPPLY 12 NOs OF VEHICLES ON HIRE BASIS TO THE
O/o APUWS&SMIP, VIJAYAWADA LOCATED IN 5th FLOOR, DHOOM COMPLEX, Opp.
NTR HEALTH UNIVERSITY, SRINIVASA NAGAR BANK COLONY, VIJAYAWADA,
ANDHRA PRADESH – 520008.

Tender Notice No. APUF-15/5/2019-F AND ACCT SEC-APUFIDC,Dt: 11/10/2022

Gentlemen,

Sub: APUWS&SMIP- Selection of Agency for Hiring of 12 nos of Vehicles to
the O/o APUWS&SMIP, Vijayawada – Reg.

1. You are invited to submit your most competitive quotation for “Hiring of 12 nos of vehicles to the O/o APUWS&SMIP, Vijayawada” for office use for a period of 12 months.
2. Therefore, interested firms/agencies are requested to submit the sealed Quotations as per the time schedule shown below:

1	Quotation document download starting date and time	12-10-2022 11.00 AM to 4.00 PM
2	Last date and time for submission of Quotations	19-10-2022 at 3:00 PM
3	Quotations opening date and time	19-10-2022 at 4:00 PM
4	Address for communication	5th floor, Dhoom Complex opp. NTR Health University, Srinivasanagar Bank colony, Vijayawada, Andhra Pradesh – 520008.
5	Security Deposit	Rs 60,000/- DD drawn in favour of “Managing Director, APUFIDC”
6	Quotation Document available Website	https://cdma.ap.gov.in

i. General Terms & Conditions

- i. Quotation document will be available in website www.cdma.ap.gov.in
- ii. The document can be downloaded from the above website starting

from 12-10-2022 at 11.00AM

- iii. The last date and time for submission of filled-in and sealed quotation document form is 3.00 P.M on 19-10-2022 in the O/o the APUWS&SMIP, Vijayawada and the quotations received will be opened on the same date at 4.00 PM.
- iv. The hire charges include fuel, driver salary, batta and maintenance charges with coverage of 2,500 km/month.
- v. Security Deposit of the successful agency will be retained by APUWS&SMIP and the same will be refundable without any interest after satisfactory completion of contract service period.
- vi. The agency should have registered office within Vijayawada or Guntur in AP State.
- vii. The agency should have been continuously in the business for a minimum period of the three (3) years as on the date of issue of this RFQ (evidence to be enclosed).
- viii. The agency should enclose copy of the registration of all vehicles as proof of the model of the vehicle. The proposed vehicle for hiring should be in perfect running condition and of model not earlier than 2017. In no case, the vehicles of earlier 2017 Model will not be entertained, even though they are in good condition. The vehicles should have good upholstery, covers, interior etc. In the event of earlier to 2017 model vehicles are quoted, the quotation will not be evaluated and Security Deposit will be forfeited.
- ix. The kilometres will be counted from the point of pickup to the point of dropping and will be for a maximum running of 2500 kms per month. Extra payment will be paid as per G.O in force, if maximum running exceeds 2500 kms.
- x. The private vehicles, which are registered as a taxi shall only be hired for Government duty.
- xi. The log book must be maintained regularly and got initialed by the officer concerned every day and a copy of the log book should be enclosed with the monthly bill for effecting payment.
- xii. The vehicle along with the driver should be kept at the disposal of officer concerned as per the timings required by the officer.
- xiii. The agency should be able to provide substitute vehicle/driver whenever there is a breakdown of the vehicle or absence/non-satisfactory performance of the driver without any extra claims for the same and need to be enclosed Xerox copies of R.C. book.
- xiv. The Driver must possess valid driving license, registration and badge and also to keep all the original documents related to the vehicle as required by the transport authorities with the vehicle.
- xv. The agency should produce valid documents like permit, fitness certificate, insurance, pollution control certificate, tax etc.
- xvi. The agency should enclose copies of last three years Income Tax Returns.
- xvii. Payment for the services rendered will be paid by Project Director, Andhra

Pradesh Urban Water Supply & Septage Management Improvement Project, Vijayawada on monthly basis and the service provider/agency shall submit invoice for the services rendered in the previous month, by 1st week of succeeding month along with log sheets every month.

xviii.No extra charges what so ever will not be borne by the Department, except in case of running additional kilometres more than 2500 km..

xix.a) For defective or delayed or unsatisfactory services, a penalty of 2.5 % of monthly quoted total amount shall be levied and collected from invoice/bills payable.

b) For non-performance or non compliance of any terms and conditions herein, a penalty of 5% of the monthly quoted total amount shall be levied and collected from the invoices/bills payable

xx.The hiring agency quoting the lowest rates will be selected for the work. In case more than one agency quotes the same lowest service charges, the agency will be selected on drawl of lots.

xxi.The Andhra Pradesh Urban Water Supply & Septage Management Improvement Project, Vijayawada has sole discretion to exercise every right to dispense alter or amend the contract at any point of time without giving any notice to the hiring agency.

xxi.The owner of the vehicle hired for Government duty should produce the pollution control certificate for every six months.

ii. Detailed and Abstract Estimate for hiring of vehicles as per the hire charges fixed by the government on monthly rental basis as per G.O.Ms.No.87 Dt: 01-06-2017 of Finance (hr.vi-tfr-va) Dept. for the use of O/o APUWS&SMIP is:

SI.NO	ITEM	ESTIMATED COST
1	Rate for providing of 01(one) No hired vehicle (Air Conditioned Cars) as per Serial No 1 (Cost of vehicle should be more than Rs 15.00 Lakhs) of G.O.Ms.No.87 Dt: 01-06-2017 of Finance (HR.VI-TFR-VA) Dept. The hired vehicle should be no earlier than 2017 model)	Rs 60,000/-
2	Rate for providing of 06 (six)No's hired vehicles (Air Conditioned Cars) as per Serial No 2 (Cost of vehicle should be Rs10.00 Lakhs-Rs 15.00 Lakhs) of G.O.Ms.No.87 Dt:01-06-2017 of Finance(HR.VI-TFR-VA) Dept. The hired vehicle should be no earlier than 2017 model)	Rs 45,000/-
3	Rate for providing of 05(five) No's hired vehicles (Air Conditioned Cars) as per Serial No 3 (Cost of vehicle should be less than 10.00 Lakhs) of G.O.Ms.No.87 Dt:01-06-2017 of Finance(HR.VI-TFR-VA) Dept. The hired vehicle should be no earlier than 2017 model)	Rs 35,000/-

5. Each bidder shall submit only one quotation.

6. Validity of Quotation

Quotation shall remain valid for a period of 90 days from the date of opening of RFQ

7. Evaluation of Quotations

The client will evaluate and compare the quotations determined to be substantially responsive i.e., which

- a) are properly signed ; and
- b) Conform to the terms and conditions, and specifications.

8. Award of contract

The Contract will be awarded to the agency whose quotation is substantially responsive and the quoted rate is the lowest.

8.1 Notwithstanding the above, the client reserves the right to accept or reject any quotations and to cancel the quotation process and reject all quotations at any time prior to the award of contract.

8.2 The agency whose quotation is accepted will be notified of the award of contract by the client prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the work order.

8.3 Based on the performance and satisfactory services of the agency, the contract may extend for further period, on mutual acceptance of the parties, with similar terms and conditions.

8.4 The client will have the right to cancel the contract agreement or terminate at any time, without any intimation to the agency.

9. The actual No.of vehicles supplied may increase or decrease, as per the requirement and the agency shall provide/remove within 15 days, on intimation.

10. The agency has to sign this RFQ and submit along with the prescribed Financial Proposal.

Project Director,
APUWS&SMIP.

FINANCIAL PROPOSAL
(to be filled by the Supplier)

Name of the agency :-----

Address:-----

Sl. No.	Name of work	Category of Vehicle	No. of vehicles	Rate per Vehicle per month*	Total amount per month
(1)	(2)	(3)	(4)	(5)	(6)
1	Hiring of Vehicles after 2017 models	Category –I More than Rs.15.00 lakhs	1 No.		
2		Category – II Rs.10.00 lakhs to Rs.15.00 lakhs	6Nos		
3		Category-III Less than Rs.10.00 lakhs	5 Nos		
Grand Total					

We agree to hire the vehicles as per above terms and conditions with a total contract price of Rs. (Amount in figures) Rs.
..... (Amount in words).

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier